

# ICP Quality Assurance Checklist v1.0



Client:   
Project:   
Project Developer:   
QA Assessor:

Targeted Industry  
Protocol v1.1

## BASELINING CORE REQUIREMENTS

- Energy source data and rates relevant to ECMs
  - Energy consumption data relevant to ECMs
  - Weather data - related to baseline, if relevant to ECMs
  - Production data - related to baseline, if relevant to ECMs
  - Facility asset data related to ECMs
  - Baseline operational/performance data related to ECMs
  - Baseline energy consumption model
  - Utility rate structure
- If Demand Charges or Time of Use apply:*
- Annual load profile
  - Average daily load profiles
  - Peak usage

## SAVINGS CALCULATIONS

- Energy Analyst's qualifications/experience
- Process specialist credentials (where required)
- ECM summary report
- ECM calculations
- ECM variables and assumptions
- ECM results
- Third-party software calculations (where relevant)
- Third-party software variables and assumptions (where relevant)
- Detailed cost breakdown
- Investment package

## DESIGN, CONSTRUCTION, AND VERIFICATION

- OPV resource's qualifications/experience
- OPV plan

## MEASUREMENT AND VERIFICATION

- M&V professional's qualifications/experience
- Measurement & verification plan

## OPERATIONS, MAINTENANCE, AND MONITORING

- Ongoing management regime
- Project Developer network membership

QA Firm:  
Reviewer\*:  
Date:  
Signature:

*\* Reviewer must be qualifying individual per ICP QA Application*



**By signing this ICP QA checklist, the ICP Quality Assurance Assessor attests to having reviewed the project development documentation and certifies that the project substantially follows the ICP Industry Protocols and the ICP Industry Project Development Specification. This Quality Assurance review and signature does not constitute a guarantee of energy savings performance, nor does it signify that the reviewer is taking professional responsibility for the required documents and engineering produced by the Project Developer.**