

QUALITY ASSURANCE CHECKLIST

ICP Quality Assurance Checklist v1.0



Client:

Project:

Project Developer:

QA Provider:

Energy Performance Protocol
Targeted Tertiary v1.0



BASELINING CORE REQUIREMENTS

- Energy source data and rates relevant to ECMs
- Energy consumption data relevant to ECMs
- Weather data - related baseline, if relevant to ECMs
- 12 mos occupancy - related baseline, if relevant to ECMs
- Building asset data related to ECMs
- Baseline operational/performance data related to ECMs
- Retrofit isolation baseline
- Utility rate structure
- (if Demand Charges or Time of Use apply)*
- Annual load profile
- Average daily load profiles
- Peak usage
- TOU summary by month *(if applicable)*



DESIGN, CONSTRUCTION, AND VERIFICATION

- OPV authority credentials



OPERATIONS, MAINTENANCE, AND MONITORING

- Ongoing management regime



SAVINGS CALCULATIONS

- Energy Analyst credentials
- Weather file, if relevant to ECMs
- Energy Efficiency Report
- Energy Conservation Measures (ECMs)
- ECM calculations
- ECM variables and assumptions
- ECM results
- Cost estimates
- Investment criteria
- Quality assurance statement



MEASUREMENT AND VERIFICATION

- Measurement and Verification plan
- M&V agent credentials

- Project Developer Credential

QA Firm:

Reviewer*:

Date:

Signature:

** Reviewer must be qualifying individual per ICP QA Application*



By signing this ICP QA checklist, the ICP Quality Assurance Provider attests to having reviewed the project development documentation and certifies that the project substantially follows the ICP Energy Performance Protocols and the ICP Project Development Specification. This Quality Assurance review and signature does not constitute a guarantee of energy savings performance, nor does it signify that the reviewer is taking professional responsibility for the required documents and engineering produced by the Credentialed Project Developer.