QUALITY ASSURANCE CHECKLIST
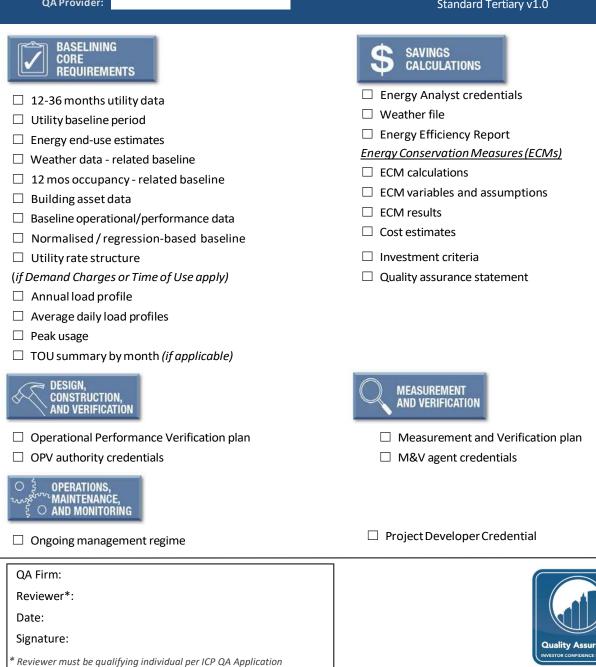
ICP Quality Assurance Checklist v1.0

Client:
Project:
Project Developer:
QA Provider:

INVESTOR CONFIDENCE PROJECT

Energy Performance Protocol
Standard Tertiary v1.0

BASELINING CORE REQUIREMENTS

- ☐ 12-36 months utility data
- ☐ Utility baseline period
- ☐ Energy end-use estimates
- ☐ Weather data - related baseline
- ☐ 12 mos occupancy - related baseline
- ☐ Building asset data
- ☐ Baseline operational/performance data
- ☐ Normalised / regression-based baseline
- ☐ Utility rate structure

(*if Demand Charges or Time of Use apply*)

- ☐ Annual load profile
- ☐ Average daily load profiles
- ☐ Peak usage
- ☐ TOU summary by month (*if applicable*)

SAVINGS CALCULATIONS

- ☐ Energy Analyst credentials
- ☐ Weather file
- ☐ Energy Efficiency Report

Energy Conservation Measures (ECMs)

- ☐ ECM calculations
- ☐ ECM variables and assumptions
- ☐ ECM results
- ☐ Cost estimates
- ☐ Investment criteria
- ☐ Quality assurance statement

DESIGN, CONSTRUCTION, AND VERIFICATION

- ☐ Operational Performance Verification plan
- ☐ OPV authority credentials

MEASUREMENT AND VERIFICATION

- ☐ Measurement and Verification plan
- ☐ M&V agent credentials

OPERATIONS, MAINTENANCE, AND MONITORING

- ☐ Ongoing management regime

- ☐ Project Developer Credential

QA Firm:

Reviewer*:

Date:

Signature:

* Reviewer must be qualifying individual per ICP QA Application

Quality Assurance
INVESTOR CONFIDENCE PROJECT

By signing this ICP QA checklist, the ICP Quality Assurance Provider attests to having reviewed the project development documentation and certifies that the project substantially follows the ICP Energy Performance Protocols and the ICP Project Development Specification. This Quality Assurance review and signature does not constitute a guarantee of energy savings performance, nor does it signify that the reviewer is taking professional responsibility for the required documents and engineering produced by the Credentialed Project Developer.